

Internal Audit Plan 2021-2022	QTR	Days	Comments
CORPORATE AREAS			
Annual Governance Statement	1	20	To support the 2021 Annual Governance Statement
Anti-Fraud & Corruption	ALL	5	Review and update of probity policies
NFI	ALL	5	Submission of data for the 2021 exercise
COVID support work	ALL	52	COVID support work / grants post assurance / new processes
Programme Board	ALL	5	Preparation for and attendance at Programme Board
Health and Wellbeing Campus	1	5	Consideration/progressing draft report
CUSTOMER & DIGITAL			
Customer Services			
Council Tax	2	15	Risk based review
Business Rates	2	15	Risk based review
Sundry Debtors	2	15	Risk based review
Project support	2	5	Aligning Revs and Bens processes
ICT			
Review 1	2	15	Review to be determined - risk assessment with MIAA
Review 2	4	10	Review to be determined - risk assessment with MIAA
Streetscene / Neighbourhoods			
Neighbourhoods record management	1	15	Risk based review
Plant inventories / contract management	3	15	Risk based review
PLANNING & DEVELOPMENT			
Planning / Development Control			
Section 106 agreements	4	15	Risk based review
Community Infrastructure Levy	4	15	Risk based review
COMMERCIAL & PROPERTY			
Commercial & Assets			
Commercial and Assets	4	10	Risk based review
Leisure Centres	3	15	Risk based reiew
Facilities and Building Management	1	15	Risk based review
Project support	ALL	10	Mckenzie Arms / Worden Hall / Town Deal
COMMUNITIES			
Safeguarding (incl Prevent arrangements)	4	10	Risk based review
Disabled Facilities Grants	4	15	Risk based review

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TRANSFORMATION & PARTNERSHIPS			
Performance Management / Data quality	1	15	Compliance review
Recruitment and Selection	4	10	Risk based review
Payroll	3	10	Risk based review
GOVERNANCE			
General Data Protection Regulations	3	15	Compliance review
Health and Safety	3	15	Compliance review
Risk Management	4	10	Compliance review
Compliance with contract procedure rules	1	10	Compliance review
FINANCE			
Budget Monitoring and reporting	3	15	Risk based review
Journals / Bank reconciliations	3	10	Risk based review
Creditors	2/3	15	Risk based review
Treasury Management	1/2	10	Risk based review
Income collection	2	15	Risk based review
GENERAL AREAS			
Post Audit Reviews	ALL	5	Follow up of agreed actions
Contingency / Irregularities	ALL	5	Unplanned reviews / contingency
PSIAS - PEER REVIEW	ALL	5	peer reviews to commence 2021
Residual Work from 20.21	1	5	Finalise reviews
Internal Audit Effectiveness review	4	2	IA Effectiveness review
GRACE (Administrator role)	ALL	5	Administrator functions
Committee Reporting / Effectiveness Review	All	20	Preparation of reports and attendance at Governance Committees
TOTALS		499	